



City of Oakland

Mayor's Commission on Persons with Disabilities (MCPD)

Monday, July 17, 2017

Minutes

- I. Call to Order: 5:30pm
- II. Roll Call
 - 6 Commissioners present: Garner, Gregory, Harrington, Sperling, Van Docto, Young
 - Commissioner Hong arrived at 5:48pm
- III. Public Comments
 - None; no audience members present
- IV. Commissioner's Announcements
 - Commissioner Garner recently attended an affordable housing event by invitation of Alameda County Supervisor Wilma Chan.
 - Commissioner Garner then inquired whether Oakland has taken a head count of homeless and mentally disabled persons on the streets.
 - Sherri Rita, ADA Programmatic Access Coordinator stated that Everyone Home recently conducted a homeless census for Alameda County that could possibly have figures for homeless persons with psychiatric disabilities city by city. Staff will inquire about figures for Oakland.

- Commissioner Garner further expressed concern that across the street from her church, which is adjacent to a school, children cannot walk to school on that side because of needles, blight, and garbage associated with homeless encampments.
- Ms. Rita suggested that the topic of homeless persons with physical and mental disabilities in Oakland be added to the agenda for a future meeting.
- Commissioners Van Docto and Garner agreed to form an ad-hoc committee to begin discussion with staff to refine the topic and bring it back to MCPD.

V. Chair Report; *Frank Sperling, Chair*

- None

VI. Approval of June 2017 Minutes (**Exhibit A**)

- Commissioner Gregory requested page six be amended to state that Commissioner Gregory prefers all topics be addressed by the full commission either when all or most commissioners want it addressed and/or when no or few commissioners want to be on a committee.
- Chair Sperling requested page five be amended to reflect that Vice-chair Zisser voted for the motion to accept the staff report on Telegraph Avenue Bikeways and Disability Access
- Chair Sperling also requested page six be amended to reflect that he did not vote in favor of the motion

to form an ad hoc committee on topics of bicycle and pedestrian master plans.

- Motion to approve June 2017 minutes:
Commissioner Gregory
Seconded by Commissioner Garner
Aye: 6 - Garner, Gregory, Harrington, Sperling, Van Docto, Young
Motion passed.

VII. Agenda Modification and Approval

- Motion to approve agenda without modification:
Commissioner Gregory
Seconded by Commissioner Harrington
Aye: 6 - Garner, Gregory, Harrington, Sperling, Van Docto, Young
Motion passed.

VIII. Staff Reports

A. ADA Self-Evaluation and Transition Plan Project Status Report, *Sherri Rita, ADA Programs Division*

- As a reminder, the ADA Division was initially appropriated \$100,000 to update the self-evaluation of the City's programs, activities, and services pursuant to Title II of the ADA. The funding allowed ADA Division to contract with Michael Baker, International to assist in the self-evaluation.
- Phase one was completed in late 2016 and resulted in the following draft policy updates based on the findings of the programmatic self-evaluation:

- Citywide access policy (Administrative Instruction 123)
 - Subsidiary policy specific to service animals
 - Re-establishment of the Disability Access Coordinator Network
 - Updated web/digital access policy
- The City Attorney's Office is reviewing the pending policy package. MCPD will have the opportunity to review the final policies at a future meeting.
- Phase I also produced a gap analysis identifying areas for improvement in the management of the City's right of way programs to better integrate ADA compliance throughout the project life cycle, and, in recording progress.
- In response to the needs identified in the programmatic self-evaluation and the ADA and right of way management gap analysis, the next phase of the ADA policy and program update is underway.
- The City is adopting a software as a service product named BlueDAG that is currently being customized for purposes of supporting all ADA compliance functions for the City, including grievance processing and tracking and reporting on progress under the City's plans and programs for implementing the ADA in its buildings, facilities, and right of way.
- Using information drawn from Cityworks, GIS, and other existing City databases, and

supplemented as needed with new surveys, BlueDAG will provide a means for ADA Programs Division to efficiently determine whether or not a particular location is compliant or not, what work orders or projects may be pending at a particular location, and any pending or previous ADA grievances related to the location.

- BlueDAG was originally a product developed for use by Certified Access Specialists and recently expanded to offer an ADA Title II enforcement module for municipalities.
- The first set of asset data to be moved into BlueDAG will be for curb ramps and sidewalks, which is currently being updated. This effort is being led by Christine Calabrese, ADA Programs Division Manager.
- Ms. Calabrese is also coordinating the update to the City's on-street disabled parking policy and working to improve the coordination among the on-call residential disabled parking program and the City's other on-call ADA programs, the on-call curb ramp and sidewalk repair programs.
- Finally, Ms. Calabrese is working with the newly established Department of Transportation and the newly reorganized Department of Public Works to reaffirm the City's adherence to several Technical Bulletins that were originally adopted by the City Engineer, setting forth the City's adopted standards and guidelines for implementing federal and state accessibility requirements in its capital projects.

- Chair Sperling requested that the MCPD receive at least quarterly progress reports on the City's efforts towards updating and maintaining its building, facility, and right of way datasets for purposes of tracking ADA compliance, ADA policy and plan updates, and other physical access implementation activities.

IX. New Business

A. Commissioner Attendance

- Chair Sperling reminded everyone that during the first six months of the year, two meetings were cancelled for lack of quorum. June meeting started late, and quorum was not achieved until slightly past 6 p.m.
- Commissioner Van Docto stated that the meeting time change from the previous mid-day schedule to after work hours seems to have increased Commissioner attendance.
- Commissioner Harrington added that the mid-day schedule, originally chosen based on availability of past group of commissioners, made it difficult for the public to attend. This year, more of the public has attended.
- Commissioner Garner, who missed last meeting due to health issues, suggested teleconference to always achieve quorum. Chair Sperling stated that the Brown Act requires advanced notice informing the public of the exact address of where the Commissioners will be. A sign must be

posted at that location stating that it is open to the public to attend. Moreover, it must be accessible to persons with disabilities.

- Commissioners agreed about continuing to be consistent with 3rd Mondays each month and 5:30pm start time.
- Commissioners agreed that three consecutive absences, either excused or unexcused, shall trigger Chair Sperling to send a communication inquiring continued interest in the Commission.
- Commissioner Young further suggested that the chair and vice-chair meet individually face to face with each commissioner about attendance, starting with the commissioner with the most absences and tardiness.
- Chair Sperling requested staff compile the attendance record for 2017 and send to him.
- Chair Sperling stated that he would review this section of the minutes at the August meeting for anyone who were not present this evening.

X. Old Business

A. Recommendation by the Ad-hoc Committee on establishing Standing Committees

- Committee for Outreach and Education is recommended to form ad hoc in order to develop outreach materials.

- Commissioner Hong will continue maintaining the MCPD Facebook page. Chair Sperling suggested having second person to vet content before it is posted to Facebook.
- MCPD Commissioners are encouraged to serve as liaisons to other commissions. For instance, Commissioner Zisser will conduct outreach at the Police Commission by attending at least once a year, watching live stream, and/or reading minutes.
- Commissioner Gregory volunteered to serve as MCPD liaison to the Commission on Aging. He also requested a list of all boards and commissions for next meeting.
- In lieu of a physical access advisory committee of the MCPD, the MCPD in its entirety will commit to reviewing and commenting on policies, projects, and other activities that relate to the City's implementation of the ADA in the built environment. This will be facilitated by having ADA Programs Division staff provide quarterly reports to the full commission on ADA implementation activities.
- Motion to approve recommendations:
Commissioner Van Docto
Seconded by Commissioner Harrington
Aye: 7 - Garner, Gregory, Harrington, Hong, Sperling, Van Docto, Young
Motion passed.
- Commissioner Gregory updated on an item he forgot to raise during announcements. After last

MCPD meeting, he emailed the Metropolitan Transportation Commission (MTC) regarding the advisory committee it proposed forming on accessible bike share as presented at the June 2017 MCPD meeting. However, he did not hear back. Ms. Rita stated that since the June meeting, the City's bike share coordinator Carlos Hernandez left for a position in Southern California, and with that transition, the implementation of the proposed pilot including convening the regional advisory body on bike share accessibility has likely been delayed. She stated that she would check in with Michael Ford in the Department of Transportation, who has taken over management of the City's bike share program, and that she will try to provide an update at a future meeting.

XI. Adjourned 7:21p.m.